CPT110 Assignment 2: Group Meeting #2

1/04/2021

Meeting ran 9.30pm – 10.06pm ADST.

Attendees:

Sean Atherton

Joshua Chuang

Jack Holliday

Liam O’Loughlin

Stephanie Newland

Mia Vasiliadis

Meeting notes:

* Quick recap of the meeting/agenda from last week.
* All **Team** **Profile** documents uploaded to Teams.
* All **Ideal Job** documents uploaded to Teams.
* All **Project Idea** documents uploaded by end of meeting.
* **IT Report** document uploaded by Liam; Blockchain and Cryptocurrencies
* Reviewed agenda document:
  + Project ideas: decided to wait to decide on what project idea we complete as a team until feedback is released week 6.
  + Team name: temporarily designated Mean O’Chutoy as a placeholder.
    - ‘Formal’ group name to be decided upon in later weeks.
  + It Reports:
    - Last report to be allocated.
    - Josh: Cloud
    - Liam: Blockchain and Cryptocurrencies
    - Sean: Cybersecurity
    - Steph: Machine Learning
* Discussed Burning Glass task:
  + Everyone to read and review documents provided.
  + Work on collaborative document through Teams.
* Announcement post on Canvas to be created for group 10 for tutor access as required in assessment specifications:
  + Link to GitHub repository
  + Link to GutHub website
  + Invite link to MS Teams
  + Liam created and sent out the link to all while on call.
* Potential set up of Discord for informal chat; quicker to access.
  + Everyone agreed; Josh set up and sent out an invite link to all.
  + To be used for informal discussion, anything else to be done via Teams and recorded meetings.
* Discussion of website creation.
  + Everyone to work on a rough html draft.
  + One will be chosen at the end, and content added once completed.
* **Ideal Job** document:
  + To be compared and contrasted.
  + Create a document in teams, to which each person will add their paragraph too.
  + Paragraph for each to be approx. 300 words each, no more.
  + Should consider using a table when comparing/contrasting data around jobs/common elements.
* **Project Idea**
  + Read through everyone’s project again so we can take a vote on which we should build upon.
  + Will elaborate on the one project after results are released.
  + Must remember that we will need to produce tangible artefacts for assessment three that are in line with the project idea we choose.
* Final round-up:
  + Due date: Sunday of week 7; 18th of April at 11.59pm AEST.
  + Add tasks if you think of any to the next meeting agenda.
  + Next meeting date: **Monday 5/4/21 at 8.30pm AEST.**
  + Following meeting date: **Thursday 8/4/21 at 9.30pm AEST.**

Tasks completed:

* Canvas Announcement completed with Teams invite code and GitHub information.
* GitHub Repository created – <https://github.com/loloughlin1705/ssjjml.github.io>
* GitHub Website –<https://lolouglin1705.github.io/ssjjml/>
* Jack’s interview discussed further. Now to be held on MS Teams.
* Next two meetings scheduled, and agenda documentation created.

Tasks to be completed:

* Work on IT reports (Josh, Sean, Steph)
* Work on basic html build for website (everyone)
* Final interview prep (Jack)
* Burning Glass documents (everyone)
* Agenda for the next meeting to be added to (by anyone) as items come up during the week.